



ADUR DISTRICT COUNCIL

Revenues & Benefits

Adur & Worthing Councils
Portland House
44 Richmond Road
Worthing
West Sussex, BN11 1HS
www.adur-worthing.gov.uk

Bankers Order
Business Rates or Council Tax Instalments

PART A

My records indicate that you have asked to pay by Standing Order. Please complete, sign, detach and send PART B below to your Bank. Please note that if any payment is not received by the 1st day of the month in which it is due the Council may cancel your notice to pay by instalments and recover the full amount outstanding. Please do not hesitate to contact the Customer Service team on 01273 263111 if you require any assistance.

Paul Tonking
Head of Revenues & Benefits

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PART B

To: Date:
Address:

Table with columns: Date Due, Amount. Header: Schedule

Please make the payments detailed in the schedule on the dates shown debiting my/our account and ensure that the Rates/Council Tax account number indicated in the box below** is quoted in every case.
Sort Code
Title of account to be debited
Account number
Signature

Business Rates/Council Tax Account Number (please quote on all payments)

**

Pay to: Lloyds Bank 30-80-12
Account Number 11766960

For the credit of: Adur District Council

[Empty box for bank details]

Enter here the name, address and postcode of your Bank then detach Part B and send it to your Bank.