

BUSINESS RATES

The Revenues Section, within Customer Services, is responsible for the administration and collection of Business Rates.

Contact: Julie Belcher, Revenues Manager

Tel: 01903 221270

Email: julie.belcher@worthing.gov.uk

LICENSING UNIT

The Licensing Unit can advise businesses on licensing requirements in relation to the sale of alcohol, provision of entertainment, late night refreshment, gambling, lotteries, street collections, street trading and taxis/private hire.

Contact: The Licensing Unit

Tel: 01903 221068

Email: licensing.unit@worthing.gov.uk

FOOD AND OCCUPATIONAL HEALTH

The Team can advise businesses regarding good practice and/or legal requirements on any aspect of food safety and occupational health and safety.

**Contact: David Bowen,
Environmental Health Manager**

Tel: 01903 221064

Email: FOH@worthing.gov.uk

ENVIRONMENTAL PROTECTION

This Team enforces air quality, noise and other environmental legislation. They can advise businesses on how to minimise levels of environmental pollutants including noise, odour, dust and smoke and ensure compliance with relevant legislation.

**Contact: Keith Chamberlain,
Environmental Health Manager**

Tel: 01903 221319

Email: environmental.protection@worthing.gov.uk

PEST CONTROL

The Pest Control Service gives advice and carries out treatment at competitive rates for infestations of most common rodent and insect pests.

Contact: Keith Walder, Senior Pest Control

Tel: 01903 221415

Email: PCDW@worthing.gov.uk

COMMERCIAL WASTE

The Council offers, via its contracting arm of Adur & Worthing Services, a range of commercial waste collection services tailored to individual business needs, in terms of size of storage containers and collection frequencies.

Contact: Shirley Brown, Trade Waste Officer

Tel: 01273 263050

CONFIDENTIAL WASTE

If you have confidential or sensitive material that needs to be disposed of in a secure manner, the Council can help. All material is shredded. Please call us for an estimate.

Contact: June Reed, Administration Assistant,

Tel: 01273 263048



**Portland House
Richmond Road
Worthing
West Sussex
BN11 1LT**

TELEPHONE: (01903) 239999

FAX: (01903) 221152

E-MAIL: ecodev@worthing.gov.uk

Website: www.worthing.gov.uk

**BUSINESS
ADVICE
AND
INFORMATION**

from
Worthing
BOROUGH COUNCIL

BUSINESS ADVICE AND INFORMATION

Councillor Paul Yallop - Leader of the Council:

"A key priority for Worthing Borough Council is to revitalise, regenerate and create lively economies within the town. The Council recognises the important role of the local business community and aims to actively support business needs. This leaflet has been produced to help guide businesses to the services we provide."

ECONOMIC DEVELOPMENT

The Economic Development Section is working with the local business community to identify strategic issues and help economic growth in the town. Please see the business pages of our website for statistics on population, employment, education and a listing of vacant commercial premises in Worthing. – www.worthing.gov.uk

**Contact: Tina Barker or Suzy Bastable,
Economic Development Team, on Tel: 01903 221306**

Email: ecodev@worthing.gov.uk

WORTHING REGENERATION

The Regeneration Team manage a portfolio of regeneration projects ranging from large scale development sites to small community-led initiatives. The portfolio is overseen by a Multi-agency Partnership.

**Contact: Regeneration Team
Tel: 01903 221077**

Email: worthing.regeneration@worthing.gov.uk

Website: www.worthingregeneration.com

TOURISM AND TOURIST INFORMATION

The Tourism Section can supply statistics and advice for tourism and leisure related businesses. The Tourist Information Centre can assist businesses with a wide range of information on Worthing and the surrounding area. This includes accommodation information and booking service, as well as a 'Moving to Worthing' pack.

Contact: Janice Fraser, Tourism Officer

Tel: 01903 221394

Email: tourism@worthing.gov.uk

Eileen Suchodolski, TIC Manager

Tel: 01903 221170

Email: tic@worthing.gov.uk

Website: www.visitworthing.co.uk

PLANNING POLICY

This team is responsible for Worthing's Local Development Framework (LDF). The LDF establishes the planning policies and strategies for the town over the next fifteen years. It identifies development opportunities and sites that will help to address the future economic and housing needs of Worthing. The team can provide detailed guidance on issues such as open spaces, development briefs and transport.

**Contact: Planning Policy Team
Tel: 01903 221487**

**Email: ian.moody@worthing.gov.uk or
planningpolicy@worthing.gov.uk**

DEVELOPMENT CONTROL

The Development Control Group can advise you on the potential for commercial development and the need for planning permission. It can also give advice before planning applications are submitted. It also deals with complaints regarding breaches of planning control, which may result in enforcement action being taken.

**Contact: Paul Pennicott,
Development Control Manager
Tel: 01903 221347**

planning@worthing.gov.uk

BUILDING CONTROL

Our Building Control Group is responsible for ensuring that new buildings, extensions and alterations are constructed in accordance with the National Building Regulations and other allied legislation. Its work includes site inspections, the examination of plans, control of dangerous structures/demolitions, together with the control of safe means of escape in fire from houses of multiple occupation.

**Contact: Garry Goacher, Building Control
Partnership Manager Tel: 01903 221336**

Email: buildingcontrol@worthing.gov.uk

SAFER COMMUNITIES TEAM

The Safer Communities Team co-ordinates and delivers a range of partnership work to tackle crime and disorder, including anti-social behaviour, environmental crime, hate crime and much more.

**Contact: Safer Communities Team
Tel: 0845 60 70 999 Extn 81732**

Email: cdrp@worthing.gov.uk

STREET SCENE

Street scene deals with issues relating to the effects, (and causes where appropriate) of environmental crime e.g. graffiti, fly tipping, litter etc and other aspects likely to have a detrimental impact on the residents, businesses or visitors to the Borough.

**Contact: Street Scene Officer
Tel: 01273 263043**

**24hr environmental crime reporting
Tel: 01903 221090**

Email: reporting@worthing.gov.uk

FLY-TIPPING

Fly-tipping is the illegal dumping of waste onto land that is not licensed to accept it. This anti-social activity can be a serious problem for businesses, as land occupiers normally have to pay for clearance of fly-tipped material.

**Contact: Report incidents on-line at
www.worthing.gov.uk**

Tel: 01903 851729

COMMUNITY WELLBEING TEAM

The Community Wellbeing Team co-ordinates the work of the Worthing and Adur Local Strategic Partnerships which include the public, community and business sector. It also delivers core projects including community development; cultural development (leisure, arts and sports); community engagement (fear of crime); community cohesion (promoting better relations between community groups).

**Contact: Tina Favier,
Community Wellbeing Manager**

Tel: 01273 263293

Email: tina.favier@adur.gov.uk

ESTATES

This section is part of the Technical Services Department and is responsible for the Council's land and property portfolio, including the management of the Council owned shops, offices and industrial premises. This section is also responsible for the acquisition and disposal of Council land.

**Contact: Steve Coe, Estates Manager
Tel: 01903 221331**

Email: steve.coe@worthing.gov.uk